

SCHOOL SAFETY PLAN 2020

NOTE: Guidance from New York State, the Suffolk County Board of Health and NYS Office of Child and Family Services (OCFS) is subject to change at their discretion. All plans contained herein may need to be changed based on that guidance. Crestwood reserves the right to modify these plans based on its own discretion.



Why School

School is Needed More Than Ever

This pandemic has been hard on all of us, but children have likely been affected the most. Almost overnight, they were separated from their friends, were forced to stay indoors, and attend school remotely on a screen. Favorite after-school and weekend activities like sports, arts, performing and science were abruptly ended. Who knows what the long-term damage to learning, social-emotional development and mental health will be?

The American Academy of Pediatrics recently came out with the following statement, “Educators and pediatricians share the goal of children returning safely to school this fall. Our organizations are committed to doing everything we can so that all students have the opportunity to safely resume in-person learning.

“We recognize that children learn best when physically present in the classroom. But children get much more than academics at school. They also learn social and emotional skills at school, get healthy meals and exercise, mental health support and other services that cannot be easily replicated online.”



Crestwood wants to be a solution for children and families

We are dedicated to helping children through this time regardless of the hard work, challenges and expense that lie ahead. There is much evidence that points to low risks for transmitting COVID-19 in an outdoor environment and for children. Long Island has seen remarkable improvements, with zero new cases of COVID-19 in many of our communities. We hope these factors will give parents the confidence to go back out into the world in a safe manner. For children, Crestwood can be that safe place due to our structured program, ability to trace camper and staff encounters at camp and new safety protocols which you will find in this manual.

Why Crestwood Can Make School A Success

- Plenty of Space to Spread Out - Over 15 Acres.
- Lots of Different Buildings Housing our Classrooms - most classrooms have their own entrance.
- Experienced and Professional Leadership.
- Experienced and Mature Teachers and Assistants
- Experience running childcare services for hundreds of children this summer.



Conditions for Opening

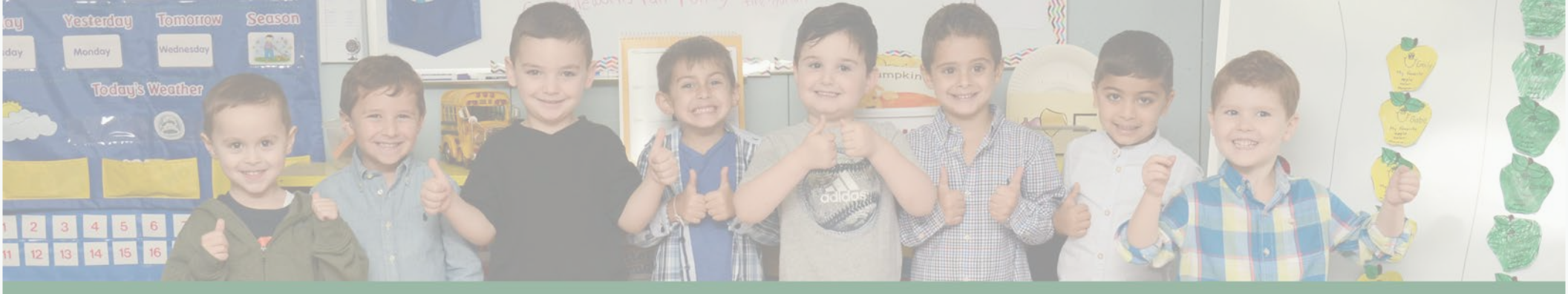
Crestwood has always strived to provide a cutting edge academic program, meaningful relationships, days filled with fun and the safest environment. This manual sets the health and safety of our students and staff as our #1 priority this school year. Of course Friends, Fun and Learning will also be in abundance. The plans contained in this manual take into account the CDC guidelines guidance from New York State for Day Care Providers dated June 26, 2020 and from OCFS. Our plans are designed to be thorough yet flexible so we can adapt and refine our response as needed.

External Factors

- Stay at home orders lifted.
- New York State permits recreational and childcare facilities to operate
- OCFS guidelines allow Crestwood Day School to operate
- Mitigation Efforts in local communities continue to result in low case numbers, hospitalizations and metrics in all seven categories of New York Forward Plan.

Internal Factors

- Staff are trained and prepared to operate under new guidelines and care for students.
- Program areas and classrooms are ready to support physical/social distancing, as required.
- Cleaning and Sanitizing operating procedures are in place and adequate supplies are available to properly execute.
- Adequate PPE supplies are available for all staff use.



Crestwood Family and Community Commitment

- Family Health Survey and Daily Screenings.
- Signed School Agreement from every Family.
- Memo of Understanding signed by every staff member
- COVID-19 Testing for all students and staff.
- Monitoring students, family and staff health.
- Communicating openly with our Crestwood family about health concerns.
- Follow all policies and procedures to support a healthy community.



A Safer School

- Classes Together All Day.
- More Time Spent Outdoors
- Teach and Reinforce Handwashing.
- Stay Home When Sick.
- Clean & Disinfect Regularly.
- Staff Training.
- Screen Everyone Every Day.
- Limit Sharing of Supplies and Equipment



Group Size and Social Distancing

- Current Guidelines allow for up to 15 children in a class, not including staff.
- Crestwood class sizes: Toddlers - 12 Students; Nursery - 14 Students; Pre-K and Kindergarten - 16 (based on current guidelines this will be reduced to 15)
- Classes will be kept apart as best as possible. Mixing of classes (Cohorts) will be minimized.
- Traffic Flow patterns will be created to ease congestion in any high traffic areas, rooms, and hallways.
- If Classes (Cohorts) are in a shared space classes will be required to maintain social distance from one another (minimum 6 feet).
- Specialists and other staff will maintain social distance from all Classes (Cohorts) and/or wear appropriate face-covering as required.



Face Coverings and Masks

- Face Coverings and masks will be worn as required by CDC guidelines, New York State Board of Health and OCFS.
- Based on current guidelines, students will not be required to wear masks or face coverings.
- Teaching Staff, Specialty Staff and Administrative Staff will wear face coverings or masks as required by local authorities.



Health Screening & Symptoms Management

- Morning health and temperature screening of all students and staff before joining their class.
- Crestwood has the right to require one or more of these Pre-season screening and testing protocols:
 - COVID-19 Testing for all Students and Staff - Details to come.
 - Students and Staff will be required to follow a pre-screening protocol including taking and recording their own temperature 14 days before school.
- Anyone who is sick with anything (even sniffles) should stay home.
- Students feeling ill will be seen and evaluated in an area isolated from other students.
- Children with fever or cold-like symptoms will have parents contacted to pick up their child.
- Anyone who feels ill at school (with anything) will be sent home.

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What happens when a student or staff member develops COVID-19 like symptoms while at school?

Persons with possible COVID-19 symptoms will be directed to a quarantine area where they will be further assessed and monitored while awaiting transport home. Staff that self-transport who are physically able to drive may be escorted to their car with proper PPE worn by both ill staff member and escort. The escort must wear N-95 mask. Persons who have been sent home due to possible COVID-19 infection may return to school when they provide a negative test result and/or all symptoms have resolved or as per local health officials guidelines.

What happens if there is a COVID-19 Positive Diagnosis?

If a student or staff member reports they are COVID-19 positive, Crestwood will maintain the confidentiality of the individual at all times while mitigating the situation. The case will be reported to the Health Authorities and all families and staff of the individual's class will be notified immediately. All facilities that the individual came in contact with will be vacated, deep cleaned and disinfected per CDC guidelines. We expect all students and staff who came in close contact with the infected individual will be required to quarantine at the direction of the local health authorities. Any persons classified as having proximate exposure would be required to self-monitor for symptoms for 14 days or as directed by the local health authorities.



What is the definition of “Close Contact”?

The CDC defines close contact as interaction within 6 feet for more than 15 minutes. Contact tracing will be carried out by trained staff in conjunction with the Suffolk County Health Department.

What is the definition of “Proximate Exposure”?

A “proximate exposure” is defined as interactions greater than 6 feet from an infected individual within a shared space.

- Persons who test positive for COVID-19 will need to be isolated for a minimum of 10 days under the direction of the local health authorities.
- Childhood Inflammatory Disease Related to COVID-19 - We are aware that New York State Department of Health is investigating some rare cases of children experiencing symptoms similar to Kawasaki disease and toxic shock-like syndrome which may possibly be related to COVID-19. We will continue to monitor the situation and our staff will be vigilant in monitoring students for symptoms throughout the day.

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Symptoms of COVID-19

- Cough
- Fever
- Shortness of Breath
- Muscle Aches
- Sore Throat
- Unexplained loss of taste or smell
- Diarrhea
- Headache
- Fatigue



School Programs and Activities

Almost as important as our people, is our dynamic and creative academic program

A wide variety of amazing facilities and a talented staff of teachers and instructors make our program come alive for our students and make every day exciting, fun and educational.

- Hours - Start time: 9:00 AM. End Times: 11:45 AM; 2:00 PM; 3:45 PM
- Specials - The following special programs will be included for all students:
 - Science with Ms. Fro
 - Phys. Ed. with Mr. Peter and Ms. Mady
 - Art with Ms. Eileen
 - Spanish with Ms. Mady
 - Music with Mr. Jim
- Full use of Crestwood campus including playgrounds, adventure, sports, and more.
- Hand washing and Hand Sanitizing before and after each special activity and as needed.
- One class per activity space.

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- Exclusive equipment and supplies will be provided for each class as much as possible
- Limit Sharing of Supplies and Equipment; Shared Balls and equipment will be cleaned and disinfected after each group use; Commonly touched surfaces, tables, benches, etc. will be wiped down after each activity period.
- All field trips will be canceled for the start of the school year. Should trips become safe, Crestwood has the option to add them back into the school program.
- Visiting
 - No Parent Visiting will be allowed for the start of the school year.
 - No Outside Staff Visiting.
 - Outside vendors – anybody who comes into school will be required to wear masks when leaving their vehicle and be temperature checked. Gloves will be worn by all delivery personnel. Same for repair personnel. Repair personnel must also maintain a 12 foot distance from students and Crestwood staff.
 - No School Tours during school hours.
 - Crestwood may alter some visiting policies later in the school year, if it is determined that visiting can be done in a safe manner.



Cleaning & Disinfecting / Handwashing

- Crestwood Maintenance Staff and School Staff will maintain routine cleaning and disinfecting of commonly touched areas including bathrooms, desktops, and doorknobs.
- Increase Frequency of Cleaning Schedules.
- Electrostatic Spray used daily on all appropriate activity areas and facilities.
- Hand Sanitizer located in every room.
- Staff to be trained on and will supervise students to ensure that proper handwashing procedures and hand sanitizers are used liberally.
- Use of EPA approved soaps and sanitizers; Commercial Grade disinfectants will be used on a daily basis to ensure sanitary standards are consistently maintained.
- Cleaning and Disinfecting Schedule and Routine to be Logged by Staff.



Transportation

It is our hope to be able to offer bus service to our families. At this time, we are not sure if New York State guidelines will allow us to operate school bus service in a reasonable manner. We hope to have an answer about bus service around August 7th when New York State makes its decision about opening school and hopefully releases new interim guidance.

If the guidelines allow us to offer transportation, then social distancing requirements, may greatly limit capacity on buses and there may be a possible requirement of face coverings on students over two years of age. If capacities are limited, then we will be forced to increase transportation fees significantly.

If transportation is available, families will have the option to accept or decline new fees. If declining, families will be required to provide their own transportation.

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Arrival and dismissal

Arrival - Parent Drop Off

- Parents should remain in their car and wear a face covering. Crestwood staff will direct parent cars and open car doors.
- Daily Health Screening Questionnaire will be collected from each student.
- On-Site Health Screening - Temperature check with a non-contact infrared thermometer and health screening will be conducted by Crestwood staff each day. Temperature must be below 99.9 F or as directed by the health department.
- Elevated temperatures will be given a second reading by a staff member.
- Hand sanitizer Stations - Students will sanitize their hands prior to joining their class.
- Dedicated meeting locations for each group. Students will be escorted to their class by a staff member wearing appropriate PPE.

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Dismissal - Parent Pick Up

- Students will wait with class at departure time.
- Students will be brought directly to your vehicles.
- Always Bring a driver's license so our staff can confirm your identity.
- Crestwood will send home dashboard placards to help us to quickly identify who you are dropping off and picking up.
- A practice arrival and dismissal will be scheduled during the week before school starts, where you can also meet your child's teacher, drop off items for his/her cubby and give medications and paperwork.



Lunch & Snacks

- Crestwood will provide all snacks.
- Parents may opt to send their child with lunch or order lunch through Crestwood.
- Lunch will be provided by Town Bagel and La Piazza for those who order.
- Students will eat lunch with their class.
- All students and staff will be required to wash/sanitize hands prior to lunch. Staff members wearing gloves and face mask will serve food to students.



Student and Parent Orientation

2020/2021 School Dates: Thursday, September 10, 2020 through Thursday, June 10, 2021

What to Bring to School

- There will be no in person School Orientation. Teachers will contact you and arrange a private video meeting with you and your child prior to opening day.
- Practice Day - We will schedule practice parent pick-up and drop-off times by class, where in addition to learning the arrival and dismissal process, you will have an opportunity to meet your child's teaching staff, give items to the staff to place in your child's cubby and drop off any medications and paperwork. Each class will have one practice time scheduled on either Tuesday, September 8th or Wednesday, September 9th.
- Special Requests - If your child has any medical, dietary, or other special needs, please contact our School Education Director directly to discuss these issues personally.

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- Clothing and Personal Items - Extra pair of clothes (labeled), socks, underwear, shirt, sweatshirt, shorts/pants (diapers if applicable).
- Communication - All Parents and Staff must sign up for the Remind App and join the necessary groups in order to receive important information and updates from school. Instructions will be sent to you. We welcome your calls and emails throughout the school year. Your child's Teacher will call you periodically to tell you about your child and their school experience.
- Parent Visiting and Shows - We hope to be able offer parent visiting and shows at some point in the school year, but for safety precautions, visiting will not be allowed at the start of the school year.
- SCHOOL PHOTOS - More details to follow.



Required Forms

- Medical Exam/Immunization Form.
- Personal Information (online).
- Medication Authorization Form (if needed).
- Dental Form (online).
- Day Care Card.
- Transportation Consent form (if applicable).